



Mt Hawthorn Out of School Hours Centre Inc.
1 Killarney Street Mt Hawthorn WA 6016
PO Box 570 Mt Hawthorn
WA 6915
Ph. 0431 815 586
(Undercroft/Office)

info@mtosca.com.au
www.mthawthornosca.com.au

2020 Enrolment Process

Dear Parents,

OSCA enrolment forms for the 2020 school year are now available.

All families wishing to use OSCA's service in 2020 for before school care or after school care, including existing OSCA families, **must** complete and return a new enrolment form.

Existing enrolments for 2019 **do not** roll over to 2020 and enrolments for 2020 are made on a first in first served basis from the beginning of the enrolment period.

Things to know about the enrolment process:

- New families must fill out enrolment forms in full and include birth certificates and immunisation records before we are able to process their enrolments.
- Existing families must fill out enrolment forms in full before we are able to process their enrolments but do not need to resubmit birth certificates and immunisation records.
- All enrolment forms must be signed (scanned copies of forms are acceptable).
- It is highly recommended that enrolment forms (and any necessary documents) be submitted via email as early as possible during the enrolment period in order to secure your placements for 2020.
- Please note the timeline detailed below:

Dates	What Happens
Tuesday 15 October 2019	2020 school year enrolment made available: <ul style="list-style-type: none">• Emailed to existing OSCA families• Available online at www.mthawthornosca.com.au• Through Flexibuzz• Printed copies at OSCA

Tuesday 15 October 2019 to Friday 15 November 2019	<ul style="list-style-type: none"> • Enrolments will be accepted during this period, preferably by email. • Receipt of enrolment forms will be confirmed by email. If you do not receive a confirmation email within 72 hours of submitting your enrolment form, please contact us. • Existing bookings do not automatically roll over and placements for 2020 are made on a first in first served basis from the beginning of the enrolment period.
Monday 2 December 2019	<ul style="list-style-type: none"> • Families will be notified via email of the days your child/ren have been booked into at OSCA for 2020. • Families will also be notified of any days where it has been necessary to place your child/ren on a wait list.

OSCA Fees

OSCA fees for the 2020 school year are:

Session	Fees
Before school care	\$16.00 per session
After school care	\$24.00 per session
Vacation care <ul style="list-style-type: none"> • In centre • Incursions • Excursions 	<ul style="list-style-type: none"> \$52.50 per day \$62.50 per day \$77.50 per day

Please note that for the 2020 school year there has been a slight increase to OSCA's fees. As a not-for-profit organisation, we work hard to keep OSCAs fees affordable, and this is the first increase to fees in over five years.

Need more information?

You can find more information about OSCA and its services in OSCAs parent handbook, which is available on our website under the Resources tab.

You can also contact OSCA on 0431 815 586 or info@mtosca.com.au

Kind Regards
Wilma Gouws
Director