



Mt Hawthorn Out of School Hours Centre Inc.
1 Killarney Street Mt Hawthorn WA 6016
PO Box 570 Mt Hawthorn
WA 6915
Ph. 0431 815 586
(Undercroft/Office)

info@mtosca.com.au
www.mthawthornosca.com.au

2021 Enrolment Process

Dear Parents,

OSCA enrolment forms for the 2021 school year are now available.

All families wishing to use OSCA's service in 2021 for before school care or after school care, including existing OSCA families, **must** complete and return a new enrolment form.

Existing enrolments for 2020 **do not** roll over to 2021 and new enrolment bookings for 2021 are made on a first in first served basis as from 13 October 2020.

Things to know about the enrolment process:

- New Families can download the Flexischools app and register on the OSCA page.
- New families must fill out enrolment forms in full and include birth certificates and immunisation records before we are able to process their enrolments.
- Existing families must fill out enrolment forms in full before we are able to process their enrolments but do not need to resubmit birth certificates and immunisation records.
- All enrolment forms must be signed (scanned copies of forms are acceptable).
- It is highly recommended that enrollment forms (and any necessary documents) be submitted via email as early as possible. OSCA's licence is limited to 110 children per session and in the event of over-application spaces will be allotted on a first come-first serve basis.
- Please note the timeline detailed below:

Dates	What Happens
13 October'20	2021 school year enrolment made available:
Release forms 9:00AM	<ul style="list-style-type: none">• Emailed to existing OSCA families• Available online at www.mthawthornosca.com.au• Through Flexischool• Printed copies at OSCA

Tuesday 13 October 2020 to Friday 20 November 2020	<ul style="list-style-type: none"> • Enrolments will be accepted during this period, preferably by email. • Receipt of enrolment forms will be confirmed by email. If you do not receive a confirmation email within 72 hours of submitting your enrolment form, please contact us. • Existing bookings do not automatically roll over and placements for 2021 are made on a first in first served basis from the beginning of the enrolment period.
Monday 30 November 2020	<ul style="list-style-type: none"> • Families will be notified via email of the days your child/ren have been booked into at OSCA for 2021. • Families will also be notified of any days where it has been necessary to place your child/ren on a wait list.

OSCA Fees

OSCA fees for the 2020 school year are:

Session	Fees
Before school care	\$16.00 per session
After school care	\$24.00 per session
Vacation care <ul style="list-style-type: none"> • In centre • Incursions • Excursions 	\$52.50 per day \$62.50 per day \$77.50 per day

Need more information?

You can find more information about OSCA and its services in OSCA's parent handbook, which is available on our website under the Resources tab.

You can also contact OSCA on 0431 815 586 or info@mtosca.com.au

Kind Regards
 Wilma Gouws
 Director